Chandigarh ETC Services Pvt. Ltd.

An Autonomous Organization, ISO 9001 Certified, Regd. under Ministry of Corporate Affairs Regd. No. U72900CH2009PTC031886
Office : CITC, Landran Road, Kharar (Above Gurdas Motors-Near Bus Stand, Kharar-Mohali, Punjab) 140301
Contact No. : +91-9914592610, 01605000870 **Website : www.citcchandigarh.com**

Ref. No. CITC/2020/ Date :

'Agreement'

I **Sanjeet Kumari** (MD) representative of **CITC-The Hub of IT**, a venture of Chandigarh ETC Services Pvt. Ltd. Address : CITC, Landran Road, Kharar (Above Bajaj Motor Cycle Agency-Near Bus Stand, Kharar-Mohali) Punjab hereinafter called party of **First Part**

AND

…………………………………….... Study Centre Name: …………………………………………………………………
(Centre Code: CITC-FR0………) **Address:** …………………………………………………………………………
Distt. …………………………….., State - …………………………………………. hereinafter called to be party of **Second Part**, hereby agrees upon following Terms and agreement for valid authorization for providing Computer Education & other value added Services of the Institute/Company:

1. That party of second part is authorized as **Franchise** for the State of ………………………… only**.**

2. That party of second part is strictly directed to open the centre at such place where the Govt. Authority / MC or Local Public has no Objection.

3. That party of second part is not authorized to use the name of Institute/ Company for any other purpose in spite of providing **Computer Education** & other value added services authorized by CITC. Such Practices will be treated as illegal activity.

4. **CITC Name & Logo** can be used by RC/MF/Franchise for any **branding/promotional** purpose only for the authorized entity. Other Logos/Names like **NIELIT, Microsoft, MSME, ICDL, CSC** etc. which are associated with CITC, **cannot be used** if centre name is different from CITC.

5. That party of second part will give their undertaking that they will keep the secrets of the Institute/ Company & will not publish any article or statement, deliver any lecture or broadcast, make any communication to the Press (Including Magazines and Publications) relating to any matter with which the Institute / Company may be concerned unless so Authorized in writing by the Institute.

6. That CITC can open the Franchise/centres anywhere in India. However if any centre insists not to open new centre in his range kindly give a **commitment of 100 students in every year** & Advance payment of Rs. 15,000/- which will be credited to respective e-wallet to be adjusted with students.

7. That party of second part will pay the fixed amount in Advance as Certification / Documentation Charge & Registration Fees at the time of Registration to Head Office per Student. **The fees may vary according to course. See Annex. 1** given below. All the RC/MF/Franchise to note that from 1st January, 2020 onward, Lateral Entry Fees will be charged **in Addition to actual Course** Fee of any CITC Course as +Rs. 500/- for current year, +Rs. 1000/- for previous year, +Rs. 1500/- for 3rd year if any. No lateral admissions will be accepted more than 3 years earlier. Fees related details are mentioned in Franchise Proposal given at website. If any student of franchise is regd. & certified under CITC Head office or under other CITC centres, Certification charges will be Rs. 1000/- upto 3 month courses, Rs. 1500/- upto 6 month courses & Rs. 2000/- upto 12 month courses.

8. In some cases where any discount in **Needy Students Fees** to be paid to CITC is settled, an affidavit on Rs. **10 Stamp Paper** must be furnished by **the parents** of students which will be applicable only for max. of **10%** of the total students registered in particular year. Also **Rs. 100/-** for that will be paid to CITC as Registration charges.

9. That the party of First Part reserves the right to change the above said charges/fees if required.

10. Student Kit include: Brochure, ID card, Notepad, Pen, Leaflet (Books Cost Extra if required). Kit will not be issued for any courses where fees is less than Rs. 150/-. Books cost extra if required. However study material will be available in all regd. Students login panel. That Student Kits as per courses can be procured in advance by paying 50% fees of required course.

11. All the centres to note that as per agreement, centre will be considered as Inactive/Suspended if no Students are registered for more than **6 Months.** Also it is mandatory for all the Centres to Register at least **20 Students** in a year in any course otherwise their Authorization may be Cancelled. Centre must have to pay the amount equivalent to **20 Students** Course fee (3 months or above courses) to continue for next year. If any Learning Center remains **discontinued** for more than 6 Month without any Prior notice, Its Service from CITC will be suspended. **Rs. 5000/-** Activation Charge will be taken for Renewal of the Services if Suspended.

12. That the course fees will be decided by the Study Centre as per requirement of their Area.

13. That the said agreement is valid for **ONE YEAR** from the date of issue. **Rs. 500/-** as renewal charges will be applicable or as revised for next year. But the party of second part is liable to pay full payment of selected Slab as Renewal Charge if discontinued the centre more than 6 Months without any prior notice.

14. That all the dues should be paid well on Time by the party of second part.

15. That all the Certificates / Diplomas are **valid** only which are issued from Corporate Office, Chandigarh. **Centres can neither issue nor sign/seal any course certificate to students on name of CITC by itself.** Such practices will be treated as fraudulent activities & legal actions will be taken against them.

16. Certificates /Diplomas will be awarded only to those Students who will be Registered Online with us by the Study Centre. Exam mode can be Online/Offline both.

17. That merely the Certification for Computers either by the Study Centre or Head Office, Chandigarh does not mean any Guarantee of any Kind of Job.

18. That authorization can be **terminated** any time without any prior Notice if any **Fraudulent** or False information furnished by the party of second part without any kind of Refund.

19. That party of First part will ensure that the franchisee will be continued for at least one year uninterrupted and without unnecessary interference in the forking of party of Second part.

20. That party of Second part will not be responsible for any fraudulent activity of party of First part.

21. That party of First part will be liable to refund the amount taken from party of second part if franchise is cancelled within One Year by the First party without any specific Reason.

22. That party of First part will be bound to furnish the certificates of the students within 45 days after party of Second part furnish all the information of the student to the party of First part. In case it is not done so, the expenses done to satisfy/pacify the student will have to be paid by the party of First part.

23. That party on Second part will be fixing the fees as per the paying capacity of the students and prevailing competition in market.

24. That party of First part will be displaying the name of party of Second part on its website and other advertisements as their franchisee without any costs however for any Advertising campaign, party of First Part may charge with the consent of party on Second part.

25. That all matters subjects to Chandigarh Jurisdiction only.

This agreement is being executed on this Day of …………………………, 2020.

Sign of Party of First Part   **Sign of Party of Second Part**

Witness No. 1   Witness No. 2

CITC Computer Courses
Fee Chart

Course Type	CITC Fee	M Fr. Royalty per Student	RC Royalty per Student
Short Term Courses*	300/-	50/-	80/-
90 Hours Courses	300/-	50/-	80/-
180 Hours Courses	500/-	100/-	150/-
365 Hours Courses	600/-	100/-	150/-
720 Hours Course	1500/-	300/-	400/-
Advanced Excel (30 Hours)	300/-	50/-	80/-
PGDCA	1000/-	100/-	200/-

* No kits will be issued to students for some Short term courses (where Fees is Rs. 150/-) , only certificate. You may pay the Fee Half at the time of Registration & remaining half before Examination. Fees vary for some specific courses.

For Industrial Training/Project Work

Course Type	Duration	CITC Fee	M Fr. Royalty per Student	RC Royalty per Student
C/C++/ HTML/ CSS*	6 Weeks	500/-	100/-	150/-
C/C++/ HTML/ CSS/ PHP/JAVA/Python*	6 Months	1,500/-	300/-	400/-
Digital Marketing	45 Hours	500/-	100/-	150/-
SEO	30 Hours	500/-	100/-	150/-
Social Media Marketing	15 Hours	500/-	100/-	150/-
Google Adwords/Ads	15 Hours	500/-	100/-	150/-
Diploma in Web-Designing	180 Hours	500/-	100/-	150/-
App Development	90 Hours	500/-	100/-	150/-
Spoken English	180 Hours	500/-	100/-	150/-
IELTS	90 Hours	15000/-	1000/-	1500/-

*Applicable for any one language.

CITC Vocational Courses

Course Type	Duration	CITC Fee	M Fr. Royalty per Student	RC Royalty per Student
Diploma In Fashion Designing	6 Months	1,000/-	200/-	300/-
Diploma in Interior Design	6 Months	1,000/-	200/-	300/-
Diploma in Fine Arts	1 Year	1,500/-	300/-	400/-
Diploma In Textile Design	1 Year	1,500/-	300/-	400/-
Diploma In Fashion Technology	1 Year	1,500/-	300/-	400/-
Diploma in Nursery Teacher Training	1 Year	1,500/-	300/-	400/-
Diploma In Robotics And Automation	1 Year	2,000/-	350/-	450/-
Diploma in Leadership & Management	1 Year	1,500/-	300/-	400/-
Diploma in Textile Technology	1.5 Year	2,000/-	350/-	450/-

For International Courses (ICDL)

Course Type	CITC Fee	M Fr. Royalty per Student	RC Royalty per Student
Basic Excel	3,000/-	300/-	400/-
Advanced Excel	5,000/-	400/-	500/-
Digital Marketing	6,000/-	500/-	600/-

NIELIT Course Fees

Sr. No.	Courses	Batch	Duration	Eligibility	Reg. Fees (Rs.) To be paid by CITC centres	Fees if Online Classes taken by CITC	M Fr. Royalty per Student	RC Royalty per Student
1.	Awareness in Computer Concepts	**ACC**	20 Hours	NA	**600/-**	1,000/-	50/-	100/-
2.	Basic Computer Course	**BCC**	36 Hours	NA	**800/-**	1,500/-	100/-	150/-
3.	Course on Computer Concepts	**CCC**	80 Hours	NA	**1,000/-**	2,000/-	150/-	200/-
4.	Course on Computer Concepts Plus	**CCC+**	126 Hours	10th onward	**1,000/-**	2,000/-	150/-	200/-
5.	Expert Computer Course	**ECC**	200 Hours	12th onward	**1,200/-**	2,500/-	150/-	200/-

Note : Exam Centre for above said NIELIT Courses will be allotted by NIELIT in your nearest Location or in Districts you select.

Course Fee if taught online by CITC Faculty

S. No.	Course Name	Duration	Fee (Rs.)	S. No.	Course Name	Duration	Fee (Rs.)
1	MS Word	20 Hours	500/-	17	Core Java	90 Hours	4,000/-
2	MS Excel	20 Hours	500/	18	Advanced Java	90 Hours	5,000/-
3	MS PowerPoint	20 Hours	500/	19	PHP Basic	45 Hours	3,000/-
4	MS Access	20 Hours	500/	20	PHP Core	90 Hours	3,000/-
5	Advance Excel	30 Hours	1,500/-	21	MySQL Basic	45 Hours	3,000/-
6	C Language	30 Hours	1,500/-	22	Android App (including JAVA)	60 Hours	8,000/-
7	C++ Language	30 Hours	1,800/-	23	iOS App	60 Hours	10,000/-
8	C, C++ (Both)	45 Hours	2,500/-	24	Wordpress Theme	15 Hours	2,000/-
9	Corel Draw	30 Hours	2,000/-	25	Laravel Theme	30 Hours	5,000/-
10	Photoshop	30 Hours	2,000/-	26	Manual Accounting	30 Hours	2,000/-
11	HTML	30 Hours	2,000/-	27	Tally with GST	45 Hours	3,500/-
12	CSS	30 Hours	2,000/-	28	Digital Marketing	45 Hours	5,000/-
13	Bootstrap	30 Hours	2,000/-	29	Basic Cyber Security Course	45 Hours	1,500/-
14	Flash Basic	30 Hours	1,500/-	30	Advanced Cyber Security Course	180 Hours	5,000/-
15	JQuery	45 Hours	2,500/-	31	Python	90 Hours	6,000/-
16	Java Script	45 Hours	2,500/-				

Note : CITC certification fees is separate from above online courses. This fee is for individual student online class. If any group of 5+ students, This may be reduced to 50%.